

DEADLINE IS 7 P.M. Feb1, 2012
 Mail to MARGIE CHAN-
 5781 Calaveras Circle
 LA PALMA, CA 90623
 May be turned in at Feb. branch meeting

C/M Teacher Work Schedule SIGN UP FORM

STRINGS

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Local Teacher #	Teacher Name	Teacher Phone #
# of Students Registered	Instruments Taught	

All Teachers who register students for Certificate of Merit are required to help with evaluations. There is a \$ 75.00 per half-day *fee for non-involvement*. *If you cannot work the required hours or if you need to work more than (1) day, you MUST pay the fee or volunteer for one of the Pre or Post -Day Jobs or work for C/M for another instrument (piano, woodwind, et.).*

The involvement required is based on the following schedule:

Students Registered	Involvement Required	Noon-Involvement Fee
1 -4	half day	\$75.00
5 - 8	full day	\$150
9 - 12	1 and 1/2 days	\$225.00
13 or more	2 days	

Choose the shifts you prefer. Please number your choices 1, 2, etc. in order of your preference. List all the times you can work.

1. Sunday, Mar. 4 morning _____
2. Sunday, Mar. 4 afternoon _____
3. If you must work more than 1 day, you will be assigned to help on another day possibly for another event.

Note any physical limitations that might affect your ability to perform a job. (i.e. inability to walk ups and downs stairs).

Please do not call to request changes.
Once scheduling is completed, there will not be changes.

<input type="checkbox"/> I will pay the non-involvement fee. I understand that I may not pick up my envelope until the fee is paid.
<input type="checkbox"/> I will send a substitute. Please list names of your substitutes on the back of this form. Your substitute MUST be qualified to perform your duties.